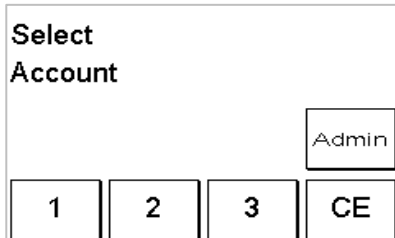


DETERMINING POSTAGE VALUES WITH THE MATRIX F22

1. Select Account



Select a Cost Centre, enter the PIN and confirm with "OK".

2. Selecting a product



Start Menu:

Press the OneTouch key for the mail product required.

3. Put a letter on to the scales



Place a letter on to the scales. Depending on the selected weighing mode put one letter (single weighing mode) or a stack of letters onto the scale platform.

4. Franking the letter



The postage value will now be calculated and you can frank the letter as normal.